**BYLAWS OF THE TEACHING SECTION**

The Teaching Section exists to promote and improve formal and informal instruction in botany, the field of basic science dealing with the study and inquiry into the form, function, development, diversity, reproduction, evolution, and uses of plants and their interactions within the biosphere.

ARTICLE I. *Purpose*

The objectives of this Section shall be:

(a)

To arrange a suitable program on botanical teaching in connection with the annual meetings of the Botanical Society of America, Inc.

(b)

To encourage the sound teaching of botany and to explore new methods of achieving this end.

(c)

To assist in the dissemination of information useful in the teaching of botany.

(d)

To cooperate whenever desirable and possible with other organizations in achieving these aims.

(e)

To act in whatever capacity it may find expedient as an organization of teachers in botany.

ARTICLE II. *Officers*

The officers shall be a Chairperson, Program Coordinator/ Vice-Chairperson, and Secretary-Treasurer.

* Officers of the Section shall include a Chair, a Vice-Chair and a Secretary. There shall be an executive council of the Section consisting of these officers plus the immediate Past Chair.
* The person elected Chairperson shall serve a six-year term. For the first two years, they shall serve as Chair-elect. The Chair-elect shall: be responsible for organizing the Sectional program at the annual meeting (Program Coordinator); preside in the absence of the Chairperson; assist the Chairperson when called upon. For the next two years, they shall serve as Chairperson. The Chairperson shall: preside at all meetings of the Section; appoint all committees in consultation with the executive council of the Section; perform all other functions customary and proscribed for that office. Thereafter, they serve on the executive council for two years as Immediate Past Chair.
* The Secretary-Treasurer shall: keep the records of the Section; carry on all necessary correspondence; serve as the Section representative to the Council; be responsible for the collection of the Section's dues and handling of funds for the Section. The Secretary-Treasurer shall serve for three years.
* Officers shall be elected at a business meeting of the Section announced as to time and place in the regular printed program. They will assume office at the close of the annual business meeting of the Section.
* Candidates for office shall be nominated from the floor at the annual business meeting of the Section.
* In the event that any officer cannot perform the duties of the office, or vacates the office before the term expires, the following procedures apply. When the Chairperson vacates their office, the Chair-elect will assume the role of Chairperson for the remainder of the Chair-Elect’s term, thus vacating the office of Chair-elect. When the Chair-elect vacates their office, the members of the Section executive council will confer and appoint an officer until the next annual business meeting, at which time a special election will be held for an officer to complete the remainder of the Chair-elect’s term.
* When the Secretary-Treasurer vacates their office, the remaining members of the Section executive council will confer and appoint an officer to serve the remainder of the vacated office’s term.

ARTICLE III. *Special Meetings*

The Section may arrange special meetings.

ARTICLE IV. *Membership*

1. There shall be classes of membership as provided for in Article VIll (paragraph 1) of the Bylaws of the Botanical Society of America, Inc. Names of regular members of the Botanical Society of America, Inc., who wish to belong to the Botanical Teaching Section shall be placed on the active membership roll annually by the administrative staff of the Botanical Society of America, Inc. as indicated on the annual membership form.
2. Individuals who are not members of the Botanical Society but who have an interest in the activities of the Section may be admitted as affiliates of the Section. Affiliates shall be subject to the conditions specified for nonmembers of the Botanical Society of America, Inc., in Article V of the Bylaws of The Society, and shall be subject to special assessments requested by the Section.

ARTICLE V. *Assessments*

Section members shall pay annual dues of $5.00. Special assessments as required to defray incidental expenses of the Section over a stipulated period, in no event at a rate to exceed $5.00 per year, may be authorized by vote at the annual business session. The Secretary-Treasurer shall circularize the membership in the event of a special assessment. Members in arrears after six months shall again be notified and their names put on the inactive roll until the assessment is paid. Members may be reinstated to active membership at any time by payment of the special assessment current for the period of reapplication.

ARTICLE VI. *Amendments*

These Bylaws may be amended by a three-quarters vote, of those voting members present at a scheduled business meeting, and will be submitted to the Council for approval as per Article Vill, section 4, of the Bylaws of the Botanical Society of America, Inc.